

## **ASA Board Meeting**

**September 24, 2018**

### **Minutes**

**Attendees:** Adam Brick, Margaret Core, Marc Garufi, Kristin Hanmer, John Mingus, Jason Mugg, Mia Petree, Sabine Schlorke, David Tyahla. Absent: Paul Bobeczko, Shaara Roman, Allie Signorelli.

The meeting was called to order by Kristin at approximately 7:32 PM.

1. **Minutes:** The August 2018 minutes were approved.

### **2. Board Business**

**A. Membership** – Since at least 2008, the membership has comprised each rec club, the Travel Committee, and the teen program. Each member has one vote. The membership votes on bylaw changes, Board member elections, and dissolution. About 18 months ago, John, Paul and David Gould (then a member of the Board) were asked to take another look at how the membership is constituted. That effort has resulted in a proposal to add two additional Travel Committee representatives, for a total of three Travel Committee votes, in light of the number of players the Travel program contributes to the club. There was some discussion about what role Arlington Soccer members play in the organization, and the proportionality of the various programs to the total player population. In light of the discussion, a revised proposal (referencing proportionality of program populations, how and when that proportionality is determined, and how often to reassess the membership) will be offered at the October Board meeting. After a membership proposal is approved by the Board, we must call a special membership meeting, with at least 15 days' notice, where the membership will vote; a 2/3 vote in favor of the proposal is required for adoption. The goal is to have the special membership meeting in November or December 2018.

**B. Committee charters** – Members of the Board identified a need to formalize written charters for all standing committees and special committees. Kristin will work with committee chairs to develop charters that cover the scope of the committee, its purpose, and general responsibilities.

### **3. Executive Director report**

**A. Casino Night** – will be held 2/9/2019 at the Knights of Columbus.

**B. Rec Commissioner position** was posted 9/24/2018.

**C. Facilities** – the CIP currently under consideration looks promising for Arlington Soccer because it includes field upgrades at Kenmore: 2 full turf fields, a diamond turf field, and new lights in 2020. The County will want our support to get the CIP approved. Additionally, the club is currently considering a property in central Arlington County as a possible location to build a permanent Arlington Soccer facility.

#### 4. Program reports

##### A. Rec program– Report sent by John via email.

- Rec committee met this month and debriefed the technical issues with Demosphere, and discussed some policy issues.
- Select policy – We continue to struggle with the issue of select players in Rec. We hope that the Joint Program Committee can look at this issue going forward. In the meantime, for the spring season we are contemplating a rule change that would no longer count ADP players against the cap on select players on Rec teams. However, we are also thinking about limiting the number of ADP players on a team to ensure that a team wouldn't have to forfeit if all the ADP players have a game at the same time as their Rec game.
- John met with the Interim Rec Director on issues related to coaches not wanting to follow Arlington Soccer rules and otherwise behaving inappropriately.

##### B. Travel program – Marc Garufi.

- At the 9/9/2018 Program Council meeting, three new members were elected to the Travel Committee, and longtime Committee member Sean Hamilton was recognized upon his retirement. The new members include parents from girls' teams, which increases the diversity of the Committee.
- A volunteer has stepped up to help create a quarterly Travel newsletter
- There are 91 teams.
- Marymount is currently using Field 3 at Long Bridge for their fall sports, which affects the Travel programs. After the spring 2019 season, Fields 1 and 4 will be renovated.
- More ADP teams are being assigned to turf fields.

#### 5. Committee Reports

##### • Finance

- The Committee has started to look at the two scenarios that the Board identified for the reserve. George Shirley will lead the development of the charitable endowment scenario, and Paul and John will lead the effort to find a permanent home for Arlington Soccer.
- Also began the 2019 budget calendar; the process will start in early November.
- Real Madrid donated \$10,000 toward program costs.
- **Human Capital** – Focusing on the HR compliance report, with an emphasis on reviewing job descriptions and updating for FLSA requirements with regard to part-time and exempt employees. Adam has sought guidance on his organizational redesign, including creating new positions to address operational gaps and overlaps.
- **Community Outreach & Fields** – Learning about Arlington Soccer's relationship with the County and awaiting charter.
- **Risk** – Working on social media policy.

- **Fundraising** – Jason, Allie and Adam met. Adam and Gretchen will meet next week to identify potential sponsorship opportunities.

## **6. Executive session**

The meeting was adjourned at 9:09 PM.