

## Arlington Soccer Board Meeting

April 6, 2020

### Minutes

- **In Person:** None
- **By Video Conference:** Shaara Roman, Kristin Hanmer, Adam Brick, Brian Plessner, Jason Mugg, Marc Garufi, Chris Pryor, David Tyahla, Margaret Core, Allie Signorelli, Sabine Schlorke, Ali Protik
- **Absent:** None

The meeting was called to order by Allie at approximately 7:00 PM.

1. **Minutes:** March 31, 2020 meeting minutes were not ready. No meeting minutes approved.

#### 2. Board Business

- Adam reported that Arlington Soccer submitted its application for a Paycheck Protection Program loan under the CARES Act.
- Board Discussion of Spring ADP and Auxiliary Programs
  - Per Adam, ADP did not begin its spring season before the suspension of Club activities on March 12<sup>th</sup>. ADP tryouts for spring season occurred, but the season did not.
  - Adam reported that no spring Auxiliary (Mini-Soccer, Junior Academy, and Pre-Academy) programs began before the suspension of Club activities on March 12<sup>th</sup>.
  - Board held discussion on the viability of spring ADP season and Auxiliary Programs given Governor's Order and DPR's decision on fields.
- Board Vote on Spring ADP and Auxiliary Programs
  - A motion was made to cancel the spring season of the ADP and the Auxiliary Programs. The motion was seconded and passed without dissent.
- Board Discussion on Spring Travel Program
  - Per Adam, some Travel teams began their season to some degree before the suspension of Club activities on March 12<sup>th</sup> and some did not. Adam reported that the High School Travel Program completed their season at the end of February.
  - Adam reported that our governing bodies (i.e, USYS, VYSA) and leagues have not canceled the Spring season at this time. Their current guidance is to remain on hold.
  - The Board held discussion on the viability of the spring Travel season and decided that our Travel season should remain on hold until further guidance is received from our governing bodies and leagues.
- Board Discussion on Spring Fees
  - Adam and Ali shared information on different financial scenarios relating to spring fees that the Staff and Finance Committee developed for the Board.
  - Brian shared the Rec Committee's input on Rec spring fees, Marc shared input from the Travel Committee's ADP rep on ADP spring fees, and Adam shared input from Staff on the Auxiliary Program spring fees.
  - Adam shared information on how other local Clubs are handling spring fees.

- The Board held discussion on establishing guiding principles to apply when making decisions on Club financials given the pandemic and the Club's near and long-term financial viability. The Board Members agreed on the following principles to use when making those decisions:
  - In the near term (i.e., through June 2020) we will continue to retain and pay Arlington Soccer staff and coaches.
  - We understand and appreciate that we have families (e.g., financial aid program) that may be experiencing financial hardship at this time. We are committed to doing what we can to help them while balancing that commitment against the financial viability of the Club.
  - The Club has operating costs such staff salaries and rent for our office space and storage facilities that must be considered when making financial decisions.
  - We are committed to the "One Club" principle and believe that any financial burden we need to shift to families should be shared across all our programs and take into account services rendered and club investments/costs.
  - We must look at the near and long-term financial impacts of decisions we make now through a future lens, taking into account the uncertainties surrounding our future seasons.
- Board Vote on Spring Rec, ADP and Auxiliary Fees
  - The Board held initial voting on different proposals relating to Rec, ADP and Auxiliary spring fees by (1) applying the guiding principles; (2) considering the input received from the Finance Committee, Rec Committee, Travel Committee (on ADP) and Staff; (3) considering benchmarking on spring fees by other similarly situated local clubs.
  - The proposals were refined by Adam and Staff following the Board meeting and the Board held its final vote on spring Rec, ADP and Auxiliary fees electronically.
  - On April 8, 2020, an electronic motion on was made as follows:
    - **Financial**
      - Rec Program and Auxiliary Program spring fee credit will be subject to an operational fee of \$15.
      - ADP spring fee credit is \$250.
    - **Procedures**
      - Financial Aid families will receive a full refund. Other families experiencing financial hardship due to the Pandemic may request a refund in lieu of credit. Staff will have discretion to waive the operational fee due to extenuating circumstances.
      - Families in the Rec and ADP Program will be given the option of: (1) taking a spring fee credit that would be applied to their Arlington Soccer family account and can be used by any member of the family until June 2021 or (2) making a tax-deductible donation to the Club. If a family does not respond to credit/donation option (google form) by a date certain, the default will be to provide them with a credit.

- In Auxiliary programs only, there will not be an option for spring fee credit; it will be either a refund or donation.
- The motion was seconded and passed without dissent.
- Adam was tasked with preparing a Club-wide communication regarding the cancelation of the Rec, ADP, and Auxiliary Programs as well as Program-specific communications that detail refunds, credit and donation information.

**3. Program Reports:** None

**4. Committee Reports:** None

The next Arlington Soccer Board meeting will be Monday, April 20, 2020

The meeting adjourned at 9:49 PM