

ASA Travel Program Committee Meeting Minutes

January 17, 2018

The Travel Committee (TC) of the Arlington Soccer Association (ASA) held its monthly meeting on January 17th in the ASA office in Arlington, Virginia.

TC members in attendance (alphabetical): Mark Churchill, Colleen Cresanti, Greg Flatt, Marc Garufi, Jon Gowdy, Sean Hamilton, Justin Hibey, Margaret Liu, Errin Mattechak, Craig Montgomery, Ali Protik, and Sybil Robinson. Staff members in attendance: Lizzy Stell.

I. Call to Order, Opening Remarks

a. Introductions of New Members

Margaret Liu was introduced as NCSL Representative.

b. Approval of Minutes

The meeting minutes from the TC's December 13, 2017 meeting were distributed in advance and approved.

II. Report on ASA Board Meeting

No meeting.

III. Director of Coaching Report

No report.

IV. Voting Issues

None.

V. Other Issues

a. Matching Grant

Errin Mattechak reported on the Matching Grant program. The program is meant as a supplement to team fees for unanticipated expenses. The total pool is \$5000, which is shared across applicant teams. Each individual team can request up to \$500. The receiving team matches the grant amount through fundraising. The TC discussed the possibility of matching more than \$500 per team, if resources are available.

The TC discussed setting the deadline to March 1 for applications. Distributions will be by the end of March.

b. Budget

Finance Subcommittee Chair Protik and TC Chairman Garufi presented the TC Budget Overview for FY 2019.

Summary overview: Fiscal year 2019 starts July 1, 2018. ASA historical approach is to ensure that each major program does not have a budgeted loss ADP is included with Travel for FY 2019. The TC looked at an analysis of per player expenses calculated on a per player G&A allocation versus a per team G&A allocation.

Financial Aid: The TC has a goal of paying for 60 percent of Club fees for financial aid players for 10 percent of the players. In 2018, financial aid recipients got 60 percent of Club fees paid, but ASA did not meet the goal of supporting 10 percent of players (instead, funding reached approximately 8%). All ASIST proceeds go to financial aid. Last year, one percent of Club Fees supported financial aid.

DA: DA team costs are paid for entirely by player fees. The TC discussed US Soccer concerns regarding ASA DA fees being too high.

The TC discussed a fee increase to cover a projected deficit in the current draft Travel budget. Lizzy Stell is to speak with Jennifer Kosko about understanding the proportion of financial aid players on different teams. The TC also discussed the possibility of increasing fees for ADP.

VI. Issues for Next Meeting

- a. Charter Changes/Election Terms
- b. Recommendation on 2019 Budget

First payment policies for ASA Travel will be discussed.

VII. Adjournment

The meeting adjourned at 10:10 p.m. The next meeting will be held on February 21, 2018.