

## **ASA Travel Program Committee Meeting Minutes**

October 17, 2018

The Travel Committee (TC) of the Arlington Soccer Association (ASA) held its monthly meeting on October 17, 2018, at the ASA's offices on 5210 Wilson Blvd, Arlington, VA 22205.

TC members in attendance (listed alphabetically): Mark Churchill, Marc Garufi, Justin Hibey, Errin Matechak, Rhodri Morgan, Mike Rupert, and Ali Protik. Staff members in attendance: Lizzy Stell.

### **I. Call to Order and Opening Comments**

#### **a. Approval of Minutes**

Minutes were previously circulated from the September 18, 2018 TC Meeting and comments were fielded. The minutes were approved.

### **II. Report on ASA Board Meeting**

The Chair reported on the ASA Board meeting. There will be a Director of Operations hired, which role is distinct from the ASA technical director's responsibilities.

The constitution of the ASA voting members remains under consideration by the ASA Board.

### **III. Director of Coaching Report**

NONE

### **IV. Voting Issues**

#### **a. Refund Policy**

The amended refund policy was tabled for a future full TC vote.

#### **b. ADP Voting Rep**

The TC briefly discussed the ADP Representative role. Any changes to TC voting membership will require a change to the Charter.

### **V. Other Issues**

#### **a. League/Program Updates**

ADP: No report.

CCL: No issues.

NCSL (via email from Margaret Liu): Weather has wreaked havoc with the early part of the NCSL season. League and club officials have worked hard to reschedule and reschedule. NCSL's new exec director is trying to improve communication. He is sending weekly messages with practical information and logistical updates. Margaret has observed an increase in write-ups from referees on minor issues – e.g., shirts needing to be tucked in, no jewelry, etc.

ODSL: Last quarterly meeting canceled.

#### **b. Team Fee Policy**

Chair Garufi previously circulated for the TC's consideration notes on Team Fees. The TC tabled the discussion for the following meeting. Among other related issues raised, the TC discussed the merits of vetting international and other longer trips.

#### **c. Newsletter**

A draft newsletter had been circulated prior to the meeting and was now being edited.

### **VI. Issues for Next Meeting**

Team fee.  
Refund policy.

### **VII. Adjournment**

The meeting adjourned at 9:08 p.m. The next meeting will be held on November 14, 2018.