

## ACCESSING THE 3 DIFFERENT ROSTER TYPES AVAILABLE IN THE GROUPNET SOLUTIONS SYSTEM

1. Log into the system using the user name and password sent to you earlier this season by your club manager. You'll see the following screen – select TEAM MANAGEMENT:



2. Select your team in the SORT fields on the left, and you'll see the screen below. Do NOT hit the radio button; instead, hit the VIEW ROSTERS button:



Double Click to Open Application	YLUSA ID	ASA ID	TEAM NAME	COACH	AGE GROUP	CLUB	# of PLAYERS (# of Travel Players)	AVERAGE AGE
	800290	SASC0082	SASC Falcons U18 Kramer/Lopez	Brett Kramer	6th Grade Boys	South Arlington Soccer Club	12 (1)	11.37

3. You'll now see the screen below. Hit the drop down for SELECT A ROSTER TYPE....



4. ....and you'll have the option for all 3 of the roster types explained earlier. Select and print the one(s) you want and you are all set!



3 roster types defined:

**Regular Roster** – This is the roster that shows info about you and your players. It contains player and parent names, addresses, phone numbers and email addresses, and more. Please do not use this roster for roster checks by referees.

**Medical Release Roster** – This roster lists the players, the players' emergency contact info, the physician (if offered) and **any noted medical conditions**. It also has a space for parents' signatures. ASA strongly suggests that you print a copy of this first thing each season and get parents' signatures early in the season. Keep this on hand just in case something unfortunate happens to a player and you need authorization for transportation or treatment. You generally should not need this extra level of permission, but it helps just in case.

**Game Roster** – This is the roster you should print and have available for Refs when asked for the team's roster. Roster checks are most likely for 7th grade and older teams. You may actually want to have several copies on hand since some refs elect to keep rosters that they review. This roster version contains no personal info other than name and date of birth. It also indicates each player's age, grade in school, and whether or not each player reported him or herself as being a Travel player.