**TEAM MANAGER NOTEBOOK**

Must Have Items in your Team Manager Notebook



* Player Passes (Lamination is recommended and required for State Cup and CCL League games) Not having player passes at the games can result in a forfeit for your team.
* Coach/Official Passes (anyone on the team sideline must have their official pass)
* Stamped, Approved VYSA Roster (and State Cup Roster if playing State Cup)
* Player Medical Release Forms
* Game Card/Referee Card \*\*
* Roster Labels or Game Day Roster\*\*
* Pen
* League Rules
* Contact Information for Opponent\*\*
* Team Phone/Contact List (all these numbers should also be programmed into your cell phone)
* Chart to keep track of player cards/points\*\*
* Phone number or web address to report scores upon completion of game\*\*
* Phone number of ASA Rover (for home games)
* Phone number of your [ASA Club league representative](https://docs.google.com/document/d/1RMuGMSZNGx2375gURJgrqw_u3-lBRxRoc-GojkEpsGk/edit#heading=h.3j2qqm3) (if issues arise)

*\*\* Items vary by league. Consult your league rules for specifics*